

**Saturday, January 11, 2020**  
**Chula Vista Room**

2:30 p.m. – 4:30 p.m. Executive Committee

1. Welcome and orientation for new members: Debi Hanuscin, Ian Binns, Emily Dare, Kathryn Green, Renee Schwartz
2. Follow-up and Update on 2020 conference if ready
3. Approval of 2020 ASTE Budget
4. 2021 Conference budget (not written at this point)
5. Additional items as needed

Attendees: Gil Naizer, Valarie Akerson, Debi Hanuscin, Ian Binns, Emily Dare, Kathryn Green, Renee Schwartz

Minutes:

Convened at 14:45 due to lateness of Saturday luncheon.

Items to consider:

1. Partial conference refund of \$75 for Felicia Mensah. She started the registration process on 10.4.19 when she renewed membership. She chose a lunch, chose the WISE dinner (and paid), but did not choose a conference registration. So, she only paid for her membership and WISE at that point. Upon arrival at the conference, she found she had not registered, so paid the onsite rate of \$325. She requests \$75 refund. Deb Hanuscin moves to refund the \$75, with Emily Dare seconding. Discussion: Intent was to register. Has email documentation. Best to honor member's request. Unanimous vote in favor of a refund of \$75. **\*\*\* Kate Popejoy will do this refund (through PayPal). Completed 1.15.20**
2. Bob Hollon will still be heavily involved with the financial transfers to new accounts, etc., in the coming year. He should get some remuneration for this. Renee Schwartz moves Bob get more money, with Emily Dare seconding. Discussion about amount: \$1000 as a consultant (Gil). Deb suggests \$1250, as that is half of what Kate Popejoy received in the year leading up to the change. Ian Binns moves to make a friendly amendment to the original motion to make it \$1250. Accepted by Renee and Emily. Unanimous vote to add \$1250.00 to 2020 budget (cell D97) to pay Bob Hollon for his services.
3. 2020 Budget Discussion. Need to approve, and then can be amended as needed in future. Move to approve by Ian Binns. Seconded by Deb Hanuscin. Unanimous vote in favor.
4. 2021 Conference budget discussion. Not written at this time. Need to review the 2020 budget (not final yet due to pending hotel bill), and decide if anything should change for 2021 (e.g., registration cost, etc.).
  - a. An item for discussion from Katie Green: do we need a postdoc registration rate? She sees postdocs as not making as much money as profs, but they're not still grad students, so...? Led to discussion about adjunct, or early researcher rates. ASTE does have a reduced rate for membership for retired members, but they pay regular conference rate. Conference rates are meant to support the cost of the conference. Post docs are employees, with

benefits, as compared to adjunct who are often P/T, with no benefits. There is no special rate for adjunct faculty. Post docs are also supported with conference travel funds, though Katie points out that is only for the postdoc research itself, which means not in first year of postdoc. Documentation would also be an issue. Consensus was to keep conference registration as it is.

- b. Another item for discussion, the grad luncheon cost. Students pay \$10 for the lunch. ASTE subsidizes \$15 remaining cost. Some grumbling about having to pay was heard (from one non-grad member), but at the Grad Forum, no one complained. 80 people went to the lunch. One suggestion was to allow attendees to note at registration that they would not be eating (for cost, or dietary issues). \*\*\* **Kate will talk with John Rhea about doing that.** Use the phrase, "I will make my own meal arrangements."

ASTE Executive Board adjourns 16:30.