

**Minutes of the ASTE Executive Committee  
May 13 and May 15, 2019  
Cleveland Ohio**

**May 13, 2019  
3:00 p.m. – 4:30 p.m.**

Present: Valarie Akerson, Gil Naizer, Patricia Morrell, Renee Schwartz, Rommel Miranda, Catherine Martin-Dunlop, Bob Hollon (Executive Director), Kate Popejoy (Incoming Executive Director)

1. Update on 2019 Budget:
  - a. Membership is lower than previous years at this point
  - b. JSTE royalties are much lower than expected – the journal is no longer self-supporting
  - c. The Certificate of Deposit approved at the January 2019 meeting was opened January 8, 2019 with a return of 2.3%.
2. 2020 Conference budget discussion referred to the May 15, 2019 meeting to allow full Board discussion of some adjustments to the conference agenda.

Meeting adjourned at 4:20 p.m.

**May 15, 2019  
10:30 a.m. – 11:30 a.m.**

Present: Valarie Akerson, Gil Naizer, Patricia Morrell, Renee Schwartz, Rommel Miranda, Catherine Martin-Dunlop, Bob Hollon (Executive Director), Kate Popejoy (Incoming Executive Director)

1. Review of the 2020 ASTE Conference budget.
  - a. Decision to remove breakfast from the conference program approved by consensus.
  - b. Motion (Akerson/Schwartz) to charge \$10 to receive a printed program approved without opposition.
  - c. Motion (Akerson/Borgerding) to approve the 2020 conference budget approved without opposition.

Meeting adjourned 11:30 a.m.