ASTE May 2020 Board Meeting Minutes
May 12 11:00 – 17:30 EST
May 13 11:00 – 12:30 EST
Zoom (due to COVID-19)

Agenda

Tuesday, May 12

- Welcome and review of agenda and meeting ‘norms’
- Approval of meeting minutes & minutes of online activity
- Consent Agenda – All Reports
  - Reports only and clarification/questions as needed;
  - Motions and action items considered later
- Professional Code of Conduct (Equity Committee)
- Local Conference update (12:30-1:00)
- Other motions from Committees
- SOP changes from reports; other SOP changes needed?
- Region ‘Problem’
- Options for January Conference

Wednesday, May 13 Board Meeting (continued)

- Grand Unified Survey Results
- Position Statements; Strategic Priorities

Day One (Tuesday)
In attendance:
Gil Naizer: President
Valarie Akerson: Past President
Debi Hanuscin: President Elect
Board Members: Ian Binns, Meg Blanchard, Andrea Carneal Burrows, Emily Dare, Jonah Firestone, Katie Green, Jennifer Mesa, Judy Morrison, Eric Pyle, and Reneé Schwartz.
NSTA Representative: Paul Adams
Executive Director: Kate Popejoy
Director of Electronic Services: John Rhea

Gil welcomed members at 11:00 EST.

Minutes from January 11, 2020 Board meeting were distributed by email earlier. Passed unanimously.
Online minutes from interregnum also were emailed earlier. Passed unanimously.

Consent agenda for Board reports. Questions and clarifications will happen later. Same for motions, changes to SOPs, etc.
Gil moves that we accept the Board Reports as written. Debi seconds. No discussion. Passed unanimously.
Board Reports presented based on chart below.

<table>
<thead>
<tr>
<th>No.</th>
<th>Report</th>
<th>Presenter/Contact*</th>
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<tbody>
<tr>
<td>1</td>
<td>President</td>
<td>Gil Naizer</td>
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<tr>
<td>2</td>
<td>President Elect</td>
<td>Debi Hanuscin</td>
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<td>3</td>
<td>Past President</td>
<td>Valarie Akerson</td>
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<td>4</td>
<td>Executive Director</td>
<td>Kate Popejoy</td>
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<td>5</td>
<td>Director of Electronic Services</td>
<td>John Rhea</td>
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<td>6</td>
<td>Awards Committee</td>
<td>Emily Dare/Jennifer Mesa</td>
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<td>7</td>
<td>Communications Committee</td>
<td>Judy Morrison</td>
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<td>7a</td>
<td>ASTE Newsletter Editors</td>
<td>Jennifer Oramous/Amity Gann</td>
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<tr>
<td>8</td>
<td>Conference Planning Committee</td>
<td>Andrea Carneal Burrows</td>
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<tr>
<td>8a</td>
<td>Conference Chairs</td>
<td>Kathy Trundle/Max Longhurst</td>
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<td>8b</td>
<td>Conference Program Coordination</td>
<td>Brooke Whitworth</td>
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<td>9</td>
<td>Elections Committee</td>
<td>Rita Hagevik/Amanda Glaze-Crampes</td>
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<td>10</td>
<td>Equity Committee</td>
<td>Eric Pyle</td>
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<tr>
<td>11</td>
<td>Membership and Participation Committee</td>
<td>Ian Binns</td>
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<td>12</td>
<td>Oversight Committee</td>
<td>Valarie Akerson</td>
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<td>13</td>
<td>Professional Development Committee</td>
<td>Andrea Carneal Burrows</td>
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<td>14</td>
<td>Publications Committee</td>
<td>Renee Schwartz/Meg Blanchard</td>
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<td></td>
<td></td>
<td>Renee Schwartz presents all Publication-related Reports</td>
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<td>14a</td>
<td>JSTE</td>
<td>T. Campbell; W. Melville; G. Verma</td>
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<td>14b</td>
<td>Innovations in Science Teacher Education</td>
<td>Ron Hermann, Rommel Miranda</td>
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<td>14c</td>
<td>CITE</td>
<td>Andrea Burrows, Helen Meyer</td>
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<td>15</td>
<td>Committee of Regional ASTE Units</td>
<td>Jonah Firestone presents all Regions</td>
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<tr>
<td>15a</td>
<td>International Region</td>
<td>Christine Tippett</td>
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<td>15b</td>
<td>Mid-Atlantic Region</td>
<td>Tina Cartwright</td>
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<td>15c</td>
<td>North Central Region</td>
<td>Jerrid Kruse</td>
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<td>15d</td>
<td>Southeast Region</td>
<td>Jennifer Mesa</td>
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<td>15e</td>
<td>Northeast Region</td>
<td>Amanda Gunning</td>
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<td>15f</td>
<td>Southwest Region</td>
<td>Kelly Feille</td>
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<td>15g</td>
<td>Northwest Region</td>
<td>Mike Borowczak</td>
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<td>15h</td>
<td>Far West Region</td>
<td>Corinne Lardy</td>
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<tr>
<td>16</td>
<td>Forums</td>
<td>Gil Naizer</td>
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<tr>
<td>16a</td>
<td>Graduate Student Forum</td>
<td>Kathryn Green/ Leiflyn Gamborg</td>
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Discussion Items (as needed)

President report (Gil)
- Generation Genius has approached Gil to have ASTE review middle level science classroom lessons, resources, etc., and then be listed as an endorser of their product. Plan to pay ASTE $72K for the work. [https://www.generationgenius.com/](https://www.generationgenius.com/) Jeff Vinoker
- After discussion, Board consensus is that this work is along the lines of science content review, whereas the mission of ASTE is science teacher education. Therefore, this proposal will be refused by Gil via email. However, Jeff Vinoker will be offered the opportunity to advertise for reviewers in the ASTE Newsletter.

Director of Electronic Services (John)
- John presented a proposal to update the ASTE web page, which was last done in 2012. Proposal was put together by an ad hoc committee consisting of some Board members and John. Both user-facing areas and the back end will be redesigned. Will expand utility through dedicated committee and forum areas, social media integration, etc. Total cost will be $20K, with a potential 10% bonus for getting work done earlier. Val moved the Board accept the proposal, with Debi seconding. Proposal was passed unanimously. Exec Cmte will consider funding level at 5.13.20 meeting.

Awards Committee (Emily)
- SOPs need to be changed to reflect the new graduate level awards. Also discussing ways to advertise the new awards to members.

Communications Committee (Judy)
- *Newsletter* will begin a “Meet a Member” feature. Board reminds editors to make sure a diversity of members are chosen and that the selection criterial are clear. Planning on doing a Facebook poll (not a survey) about how members are dealing with COVID-19.

Elections Committee (Rita Hagevik, Chair, via Gil and Kate)
Clarified that the Graduate Student Board member can also be a member of the Graduate Student Forum. Val moves that the slate be approved. Meg seconds. Slate approved unanimously.

Equity Committee (Eric)
Code of Conduct draft is on the agenda later.

Membership Committee (Ian)
Grand unified Member Survey on the agenda later.

Publications Committee (Reneé and Meg)
Slate for Innovations ERB presented. Approved unanimously.
Slate for JSTE ERB will arrive via email soon.
Innovations Editor(s) Call: Move to make a three year term, rather than the current five years. Passed unanimously. Exec Cmte will consider funding level at 5.13.20 meeting.

LUNCH

Membership Committee (Ian)
History of Grand Uniform Member Survey discussed, including its development by the Professional Development committee in 2013. Gil charged the committee to make it leaner and more purposeful, and decide what to do with the data. Ian will do so and get to Board later in the summer. Goal to deploy in Sept/Oct 2020.

Regional reports (Jonah)
Variety of small issues/questions discussed. International region wants to enter into their own MOUs with EASE and ESERA. ASTE already has MOUs with them, but they are due for review. International needs to tell us (Gil) what they want, and we’ll do our best to include it. Also, international region wants to know if development funds are still available. Yes, they are, at $1K/year.

Forums (Gil)
Motion from the Graduate Student Forum for a Mentoring Poster Session at the annual international conference. Separate from the regular program with own submission and review process. Unanimously approved. Will work with Brooke (Conference Program Coordinator) to implement. Inclusive SCED Forum would like to have their own FB page. No motion needed, and they may proceed.

Report discussion and motions complete. Committee Chairs shall send any proposed SOP changes to Kate. She will distribute all to Board for discussion and approval.

Code of Conduct for ASTE members and conference attendees (facilitated by Eric)
Discussed, with a variety of questions and clarifications. Upon conference registration and membership renewal, people will need to acknowledge receipt of the Code, but will not
have to agree to an oath. Discussion of what to do when incidents occur and are reported. o AMTE and reporting form at https://amte.net/form/report. A commitment, rather than a Code of Conduct. Perhaps use that as a model.

Committee will continue to work on a draft and send to the Board via email.

Salt Lake City Conference Planning team (Kathy Trundle and Max Longhurst)

On schedule and hopeful for a face-to-face conference in January 2021. Reception will remain at the hotel due to transportation costs to go elsewhere. Utah State has “tremendous broadcast possibilities if we need to go virtual. Exec Cmte and Kate will let Chairs know how discussion later in Board meeting goes

Conference Contingency Planning (COVID-19)

Kate shared short .ppt file about the options. Board divided out into Zoom breakout rooms to discuss issues and options. Recorded ideas at https://docs.google.com/document/d/1a2msRoI12jS6TM2rcC68gvl8hDeTlOmI5cBvA44J_as/edit

**Action Item:** Presidential team and Kate will develop member survey to be deployed ASAP to find out what members are thinking about attending now, and do additional dips in next few weeks.

Regional “Issue” Discussion (facilitated by Gil)

Continue to discuss whether current system should be changed. Consensus is to leave as it is for now.

**Day Two (Wednesday)**

11:00 – 12:30 EST

Welcome from Gil.

Position Statements (facilitated by Debi)

Discussed why ASTE has them, what is done with them, do some need to be updated, and are new ones needed. Consensus is they are useful and important, but that many are old and should be updated.

**Action Item:** Gil will appoint an ad hoc committee to review current ones, and then set up folks to revise, renew, develop new ones as needed.

Strategic priorities (facilitated by Debi)

Board divided into breakout rooms to discuss and record thoughts. https://docs.google.com/document/d/11g0omBZ4z8cDuZygX7LMVAGqyUyVfACnKlx0DfLLW6g/edit#

Work especially to promote involvement.

Meeting adjourns at 12:30EST.